

**Minutes of the Regular Meeting of the
Canton Park District Board of Commissioners**

November 21, 2011
7:00 a.m.

Volume #59

President Walters called the regular meeting of the Canton Park District Board of Commissioners to order at 7:00 a.m.

A. GENERAL FUNCTION.

- A.1 Roll call was taken with Commissioners Walters, Buckley, Stephenson, Kuzniar, and Wheeler present. Also present were Director Johnson, Facility Manager McKenzie, Office Manager Walljasper and Chief Parks.
- A.2 Commissioner Stephenson made the motion to approve the Special Meeting Minutes of October 13, and the Regular Minutes of October 17, with a second from Commissioner Kuzniar. Motion carried.
- A.3 Commissioner Kuzniar made the motion to approve the Cash Disbursements with a second from Commissioner Stephenson. Roll call vote was taken with (5) ayes for the record. Motion carried.
- A.4 Commissioner Kuzniar made the motion to approve the Financial Statements with a second from Commissioner Wheeler. Roll call vote was taken with (5) ayes for the record. Motion carried.

II. Parks:

- B. Director Johnson presented the board with a draft copy of the 2011 Tax Levy. The draft levy is under the 105% threshold level; therefore no "Truth in Taxation" hearing will be required this year.
- C. Director Johnson gave a time line for passing the budget for fiscal year 2012.
 - a) November 21: Preliminary budget presented.
 - b) December 19: Tentative budget presented.
 - c) December 19-January 23: Tentative budget available for public inspection.
 - d) January 1: New fiscal year begins.
 - e) January 23: Public Hearing.
 - f) January 23: Passage of the 2012 Budget & Appropriation Ordinance.
- D. Director Johnson gave an update on the Veteran's Memorial at Lakeland Park. Kemper construction has started on the project and \$138,198.13 has been raised to date.
- E. Commissioner Kuzniar made the motion to list the Bennett Property on North Main Street as a co-listing with Gorsuch-Hensley Real Estate and Maloof Realty for 90-days, with a listing price of \$120,000, six percent commission, sold as is, with a second from Commissioner Wheeler. Motion carried.

- G. Commissioner Stephenson received an informal offer to donate a yard whistle from the International Harvester Plant to the district. Commissioners agreed to have Commissioner Stephenson pursue the donation.
- H. Commissioner Stephenson made the motion to allow Director Johnson and President Walters to sign a letter concerning the Ash Street/20th Avenue Project, with a second from Commissioner Buckley. Motion carried.
- I. Director Johnson discussed an R/C Car track on district property. Director Johnson will research areas of the district that might be suitable for the track for the December meeting.

III. Recreation:

- A. Facility Manager McKenzie gave an update about events held at the Gary G. Baker Recreation Center, and will work on a policy change to rent the facility out for private Birthday parties.
- B. Director Johnson gave a review of the Battle of the Bands competition that was held on November 5 at Ingersoll Middle School. Approximately 1000 people attended the event.
- C. Director Johnson recommended that the board establish criteria and a naming rights policy. Director Johnson will check with other districts about their policies.

IV. Personnel:

- B. Director Johnson reminded Commissioners that the IPRA/IAPD conference will be held January 26 – 28 in Chicago.
- C. Kimberly Smith of Canton as accepted the Administrative Assistant position. She will work Monday – Friday 9:00 - 4:00 p.m. Director will evaluate if moving the position to part-time is the most efficient at three month and six months.

With no further discussion or action Commissioner Kuzniar made a motion to adjourn with a second from Commissioner Stephenson. Motion carried.

Respectfully submitted for:

Kevin R. Stephenson, Secretary
Canton Park District
Board of Commissioners

Susan L. Walters, President
Canton Park District
Board of Commissioners

by: Kathy R. Walljasper
Administrative Assistant